

POST & BID POSITION ANNOUNCEMENT
Bargaining Units 1, 4 and 11

1. Reference #: **07-8-771** 2. Position Number: **907-369-3175-009** 3. Date of Posting: **12/08/2017**
4. Classification: Transportation Engineering Technician 5. Salary Range: **\$3546-\$5337**
6. Pay Differentials That Apply To Position: **#271 - May apply if/when criteria is met.**
7. Working Hours Of Position: 6:30 AM TO 3:00 PM (any day). Employee should be able to work flexible schedule, including overtime.
8. District/Division: **District 7/Operations** Section: **District Traffic Manager** Geographic Location: **Los Angeles**
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) Determination for relocation will be made by Hiring Supervisor.

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
<http://www.calhr.ca.gov/state-hr-professionals/pages/3175.aspx>
- B. **Technical & Professional Skills & Abilities:**
- Have a good working knowledge of, and be familiar with the State Highway System.
 - Knowledge of fundamental traffic and transportation principles; basic departmental traffic management procedures as related to maintenance and construction activities; computer applications such as MS Word and Excel; and ability to learn new applications.
 - Ability to communicate clearly, concisely and effectively in English, both verbally and in writing.
 - Ability to organize information and data in a logical manner; maintain cordial and cooperative relations with those contacted during the course of work; and follow verbal and written directions.
- C. **License and/or Certification Requirements:**
Possess a valid California Driver's License.
- D. **Physical Abilities to Perform Essential Functions:**
May be required to stand and/or sit for long periods of time using a computer keyboard and video display terminal. May also be required to move large cumbersome reports from one location to another.
Sustained mental activity will be needed for report writing, problem solving, analysis and reasoning when it comes to judgment that relates to public safety by being able to understand the essence of new information and master new technical and business knowledge. Must have the ability to multi-task, adapt to changes in priorities, and complete tasks or projects assigned on time.
Must be able to develop and maintain cooperative working relationships.
- E. **Other Departmental Requirements:**
May be required to travel and work outdoors outside of the normal work hours and be exposed to dirt, noise, uneven surfaces, and/or extreme heat or cold.
- F. **Duty Statement/Description of Duties:** See Duty Statement

10. Final Date and Time for Receiving Bid: **12/22/2017**
11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>
11. Submit Bid to:
Name: **Dyari Ahmed**
Address: 100 S. Main Street, Los Angeles, CA 90012
Telephone Number: (213) 897-7914 FAX Number:
E-mail Address: dyari.ahmed@dot.ca.gov
12. Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)
13. Expected Reporting Date To Position (**Unit 11 Only**): **Within two weeks of job offer**
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)